



Publishing Your Site to the New Web Server

Publishing your website to the new web server requires you to change your publishing destination. Once you have published once successfully, you will not need to repeat these steps, with the exception of typing in your password each time. FrontPage remembers your publishing location and your user name for you. To publish your web site, follow these steps.

STEP ONE

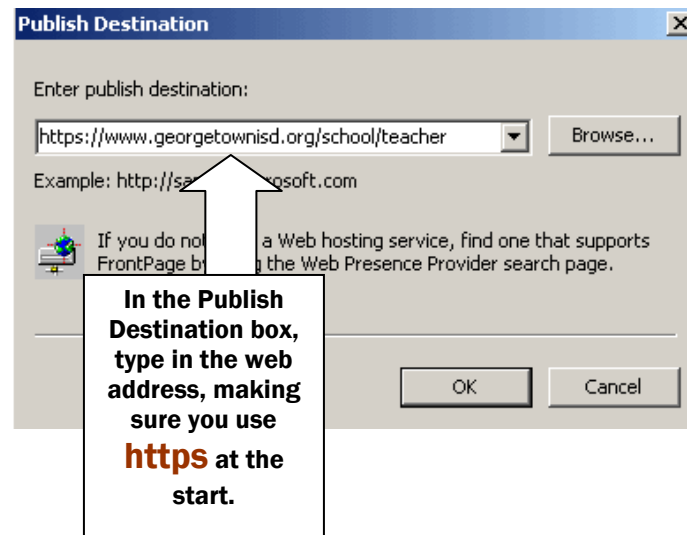
Open your website in FrontPage.
Select **FILE>PUBLISH WEB**.
When the publishing dialog box comes up, you should see the path to web_srv1 in the box.
Click on the **“Change”** button.

STEP TWO

Type in the new publishing destination, which will be:
<https://www.georgetownisd.org/schoolname/lastnameinitial>
NOTE: Make sure you include the “s” in https
Click **OK**.
Click **Publish**.

STEP THREE

You will be prompted for a password.
Your user name will be your last name, first initial (or same as Novell username).
Your password will be given to you by your technology facilitator.
Click **OK**.
Your website should then publish to the new destination.



After you publish successfully, please let your technology facilitator know so he or she can update the links to your site.

FrontPage advanced features supported by the new web server include: built-in hit counters, online survey capabilities, and the ability to publish from home! Ask your facilitator for more information.