



Student Instructions

Open **Student Programs Folder** on Desktop

Open **Star Reading**

Select your **Class**

Select your **Name**

Type your **Password**

Test will begin

(There will be a few practice questions before the test begins. The Test will have 25 question.).

(You **must** use the number keypad on the keyboard!)

Click **Finish** when done.

Teacher Instructions

Go to **Start>Programs>Star Reading>Star Reading Management**

Enter **Password**

To Unlock students:

On Menu Bar click **Go>Students**

On Menu Bar click **Students>Clear All Locks**

To Print Reports:

From School choose **Reports**

OR

On Menu bar click **Go>Reports**

Select report that you want>**Print**

If you want to print only one class or student go to **Custom** and follow direction.

To Print Passwords:

From School choose **Reports >Student Details**

OR

On Menu Bar click **Go>Students**

On Menu Bar click **Go>Reports> Student Details**

Then choose Custom>Next

Select all students>**Next**

Check show password>**Next**

Group by class>**Next**

Sort by Name>**Next**

Use these options>**Next**

Finish>Print