Welcome to the new Georgetown ISD Mentor/Volunteer/Partner System (MVPS). We appreciate your interest in serving our students and schools. This is a new system for the 2019-2020 school year, and your registration is required.

The following instructions are for New Users. Please follow the steps below to set up your account.

Step 1 To begin the registration process, go to this page:

Click on the New Volunteer Button to go to the Relatrix system.
Step 2: Create a **Username** and **Password** for your volunteer account by entering them in the provided fields.

- You can use any Username you wish, unless it’s already being used by someone else. We recommend you use your email address for your Username, however, an email address is not required to register in our system.
- Your Password must be a minimum of eight characters, using letters and numbers only. Do not use any special characters.
- These are the credentials (Username and Password) you will use to sign-in to your account after you have been approved to volunteer. Write down your username and password for future reference.
- Be sure to mark the box that indicates you are not a robot to proceed with the registration process.
- Click NEXT at the bottom of the page.

Step 3: Provide the following information:

- Name
- Residence
- Contact Information
**Step 4 Identify your affiliations.**

This is your opportunity to tell us more about you.

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### Affiliations

Choose all affiliations that apply to you. This will help us better understand who our volunteers are and provide you with more meaningful volunteer opportunities.

**My affiliations are (select at least one):**

- [ ] Parent/Guardian
- [ ] Business Partner
- [ ] Community Member
- [ ] GJSD Staff member
- [ ] Retiree
- [ ] Mentor (training required)

If you chose Business or Community Partner as an Affiliation, please let us know with whom you work.

If you chose Student as an affiliation, select the school you attend from the list below:

- [ ] None
- [ ] Angel Fountain Educational Endowment

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Step 5 Identify the campuses where you want to volunteer. To select a campus, highlight the name and click Add.

Step 6 Identify the activities you want to be involved in as a volunteer. Select any activities of interest to you, highlight the name and click Add.

Step 7 Optional - If you have children who attend GISD schools, you may include their names.

Step 8 Optional - If you want to include other information about yourself, you may list it under “Other Details.”
**Step 9** Provide the following information:
- Date of Birth
- Gender
- Previous names (aliases, maiden names, etc.)

**Step 10** Read over and agree to the GISD Disclosures and Guidelines.

Disclosures

I understand that as a volunteer I am not an employee of, and therefore am not compensated or entitled to Workers' Compensation benefits.
I acknowledge that GISD is not liable for any personal injury that occurs during my volunteer time at any facility.
I acknowledge all information I provided as part of this registration is accurate and complete and if such information is found to be inaccurate or incomplete, GISD may not approve me to volunteer.
I understand and agree by completing this volunteer registration may conduct any background check that the district deems necessary or appropriate.

I Agree

I have read the guidelines related to volunteering in GISD and agree to abide by them at all times.

GISD Volunteer and Mentor Guidelines

I Agree
**Step 11** Click NEXT to complete the process.

**Step 12** Automatic Email Notification

If you are approved, you will receive an automatic email informing you of your status. If you registered as a VOLUNTEER, then may IGNORE the Mentor Agreement and Mentor Application Details section of this email.

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#UserFirstName## UserLastName##,

Thank you for registering as a volunteer or mentor with ##AppName## and for your interest and commitment to helping our students and schools with your time.

Your background check has been processed and you are cleared to volunteer or mentor in our schools. Your name will be added to the list of approved volunteers/mentors at each of the schools you chose during registration.

Please note that volunteer or mentor clearance is valid ONLY for the current school year. You will receive an email notification each summer that will allow you to opt out of our volunteer/mentor system for the upcoming school year. If you choose not to opt out, a new background check will be processed and you will be notified of your status for the next school year.

If you indicated that you would like to be a mentor, please sign our Mentor Agreement form and fill out our Mentor Application Details form so we can learn more about you.

The district may send emails to you about opportunities through the MVPS system using the domain ezcommunicator.com.

Additionally, you can log in to our MVPS system any time to select opportunities of interest to you.

Thank you again for registering and we look forward to seeing you on-campus during the school year.

Sincerely,

Communications and Community Engagement
Georgetown ISD
512-943-5000