



MimioVote Assessment

MimioStudio Notebook and MimioStudio Gradebook

MimioVote Set Up

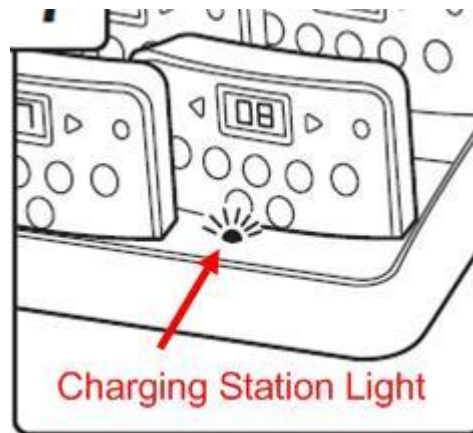
1. Remove plastic covers and pull white tabs from remotes
2. Place remotes on the charging station. They will auto-number themselves.
3. **Plug in the Charging Station.** The Charging station must be plugged in during MimioVote sessions to view and navigate the MimioVote toolbar.



4. Connect the **Mimio Hub** (USB adaptor) to your computer. Note: If you are sharing the MimioVotes with other classrooms, store the hub on the charging station when not in use.



5. Troubleshooting Amber light on the Vote tray: The light should be green if it is connecting correctly.
 - Press and hold the **Power LED** button on the MimioVote charging station until it begins to blink.
 - Open Mimio Notebook
 - Select the **Tools** menu, then select **Settings**
 - Select **Classroom Devices**- the MimioVote should show as Available under the **Status** column.
 - Select **MimioVote** from the list and then select the **Connect** button. The MimioVote status should change to **Connected**.



MimioStudio Notebook: Creating MimioVote Polling Activities

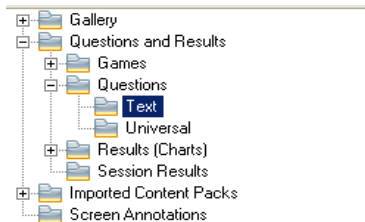
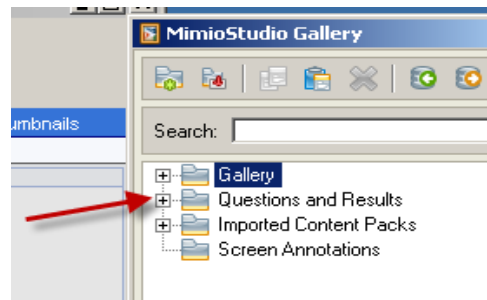
1. Open MimioStudio Notebook on your desktop



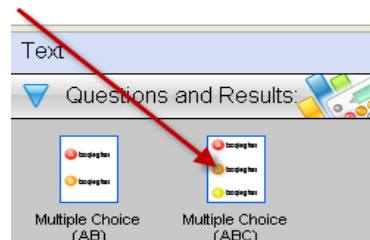
2. Select the **Gallery** tool on the toolbar



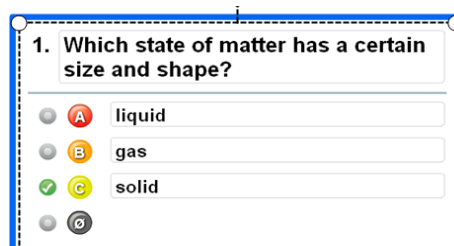
3. Expand the **Questions and Results** category



4. Double click or drag the question template onto the MimioStudio Notebook work area.



5. Type the question, answer choices, and select the gray radio button next to the correct answer. To move the questions click and drag the blue outline. Resize using the corner handles.



6. Results Charts can also be added to the page which shows how many students chose each option.


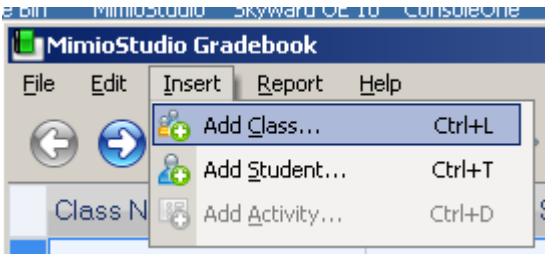

7. To modify a question object

- Click the sunshine icon at the bottom-right of the question object you want to modify.
 - To change the question type, select an available question type.
 - To change the correct answer animation, select an available animation.
 - To change the weight of the question, enter the weight for the question in the weight box.

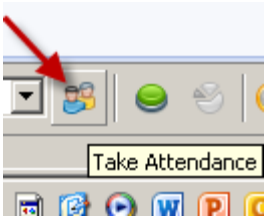
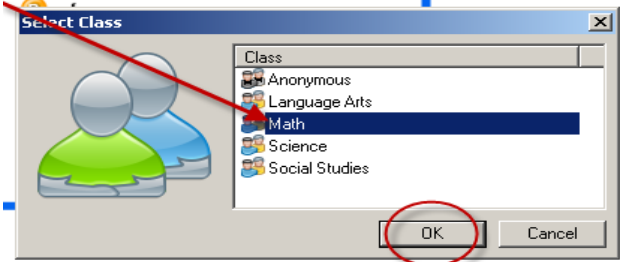
- Click the green check to save your changes and display the question object.



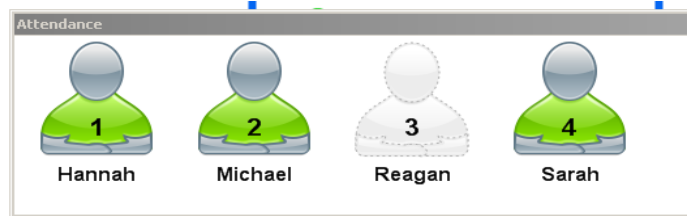
MimioStudio Gradebook : Creating a Class

<ol style="list-style-type: none">1. Click on the MimioStudio Gradebook Desktop Icon	
<ol style="list-style-type: none">2. Click on Insert and select Add class3. Name the class4. Select Add	
<ol style="list-style-type: none">5. Select the Add Student Icon6. Fill in the student name and assign a Handset ID number for the student to use or select auto.7. Click Add8. Continue adding the rest of your class by selecting the Add Student icon.	

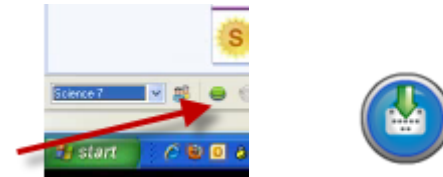
MimioStudio Notebook: Polling Students with MimioVote

<ol style="list-style-type: none">1. Open a MimioStudio Vote Activity2. Once students pick up their assigned pads click the take attendance button.	
<ol style="list-style-type: none">3. Select the class you are going to poll and click OK	

- Students will press the **blue button** on their pad to be registered for the activity. The corresponding number on the screen will turn green.



- Click on **start polling** icon on the MimioVote toolbar, or on the Mimio Vote question.



- Students can now make their answer choices on the remote assigned to them. Once a selection is made the lights will go off.



- Once all students have responded, the red **Stop Polling** button on the **MimioVote tool bar** will turn green again. You can also force the polling to stop after an allotted amount of time by clicking the red **Stop Polling** button.

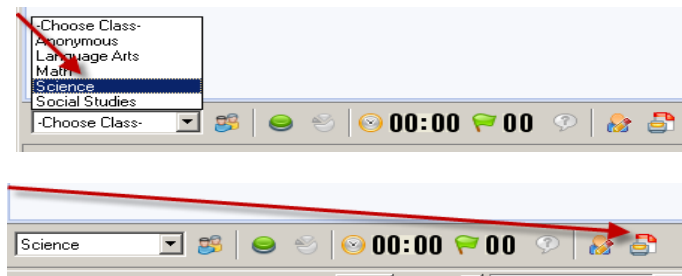


- Navigate to the MimioStudio Gradebook to see student responses and grades.



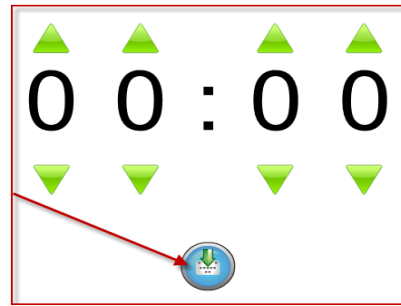
MimioStudio Notebook: Self Paced Vote Activity

- Select a **Class** from the drop down menu on the MimioVote tool bar.
- Click on the **Print Test** button to print student copies of the test or activity.



3. Select the **Start Test** button to open the testing.

4. Click the blue button with the green arrow to start the test and begin the timer.



5. A student with a question may press the ? on their pad. The teacher will see their Pad # on the screen. To clear the question the student may press the ? again.

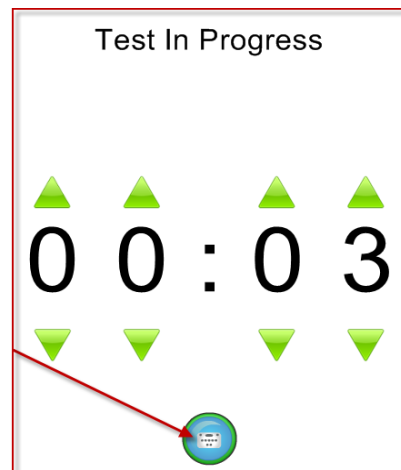


6. Students may scroll through the questions using the **arrow keys** and select answers, and press the **blue star** to submit test answers.



7. Teachers can keep track of how many students have completed the assignment.

8. The Teacher will click the blue button with the MimioVote pad to stop the testing session.



MimioStudio Notebook: Using Quick Vote Feature

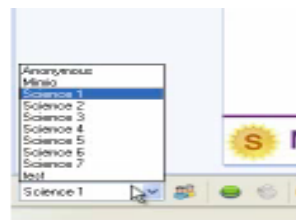
Using the MimioStudio Quick Vote, you can present questions that you did not previously create in Notebook at any time during a Teacher-Led activity.

To ask a question using Quick Vote

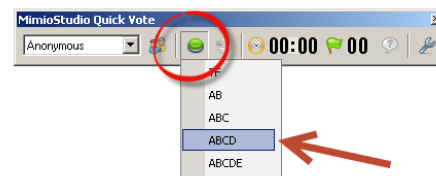
1. Click the Applications icon on the Mimio Tools and choose **Quick Vote**.



2. Select the class that will participate in the activity from the Class list.



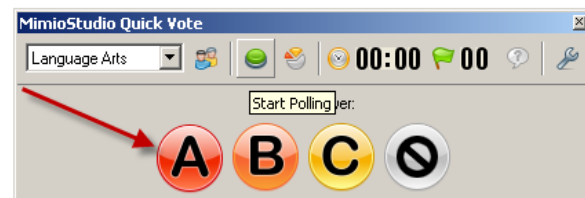
3. Click **Start Polling** icon, and then choose the question type to start polling for the question. When all students have responded polling automatically stops.



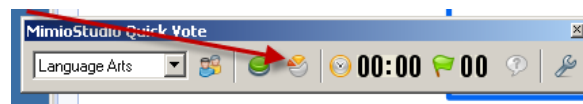
4. To stop polling before all students have responded, click the **Stop Polling** icon.



5. Click the letter that corresponds to the correct answer for the question. The results for the current question are saved to the MimioStudio Gradebook along with a screen shot.

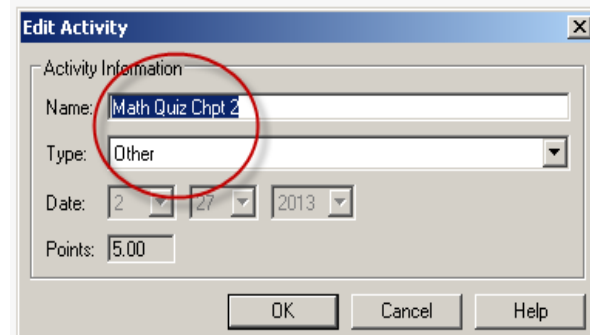
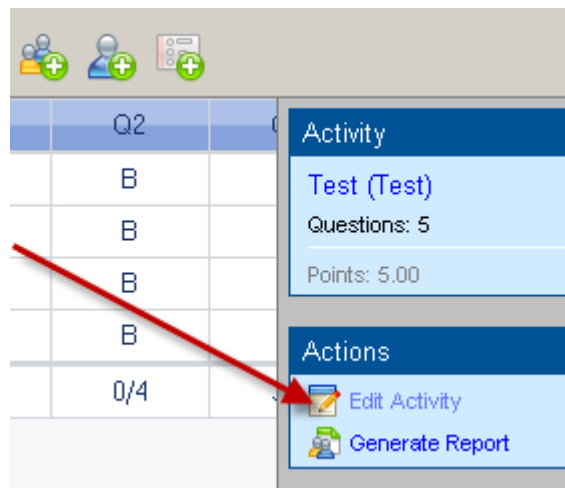
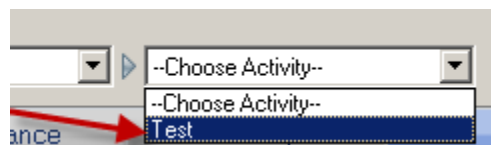
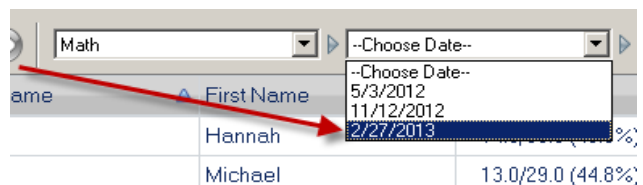
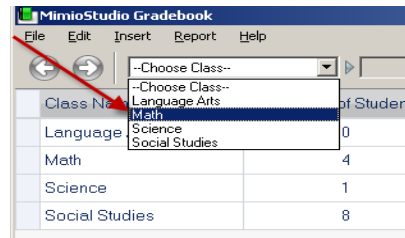


6. Select the **results** button to show a response chart.

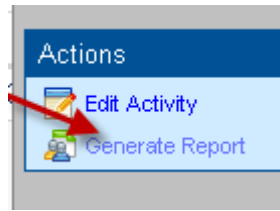


MimioStudio Gradebook: Viewing Student MimioVote Activity Data

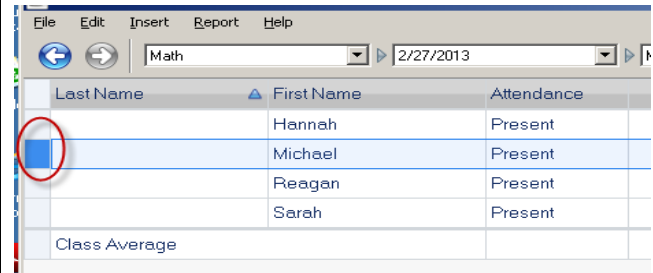
1. Open the MimioStudio Gradebook
2. Select the class name from the drop down list.
3. Select the date of the activity
4. Choose the activity
5. A default name will appear. It is extremely helpful to rename the activity here by selecting **Edit Activity**
6. Change the activity **Name** and **Type** and select **OK**.



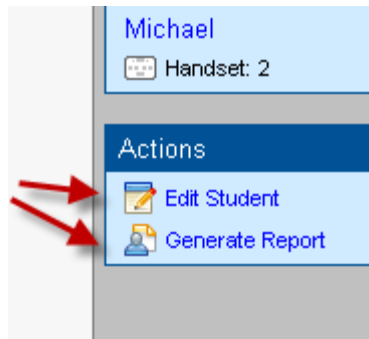
7. Select **Generate Report** to view class grades and Activity summary.



8. Click in the box before the **Student Last Name** to select an individual student.



9. Select **Edit Student** to add student information or **Generate Report** to view individual grade summary and activity reports.



MimioVote: Classroom Management Tips

1. Students should place their **Voting Pad** flat on the desk so teachers can monitor who has responded and who might need assistance.
2. Teachers may want to limit the time students have to respond by using the **Timer** and the **Stop Polling** button.
3. Give a copy of the MimioVote questions to special needs students prior to polling.