

***Important information for NEW, FIRST TIME ACC students:**

The following items need to be completed by May 1st

- 1. Complete ACC Application**
- 2. Activate ACCeID and ACCmail (24 hours after completing application)**
- 3. Complete online Orientation**

ACC HS Programs has implemented a required online Orientation for all new, first-time students participating in one of ACC's High School Programs (Dual Credit and ECHS). The Orientation consists of a considerable amount of important information and an Assessment quiz at the end (requires ACCeID login).

*The new student online Orientation should be completed by **students after they submit their admissions application and claim their ACCeID account**. Steps to complete application are listed below. Students that fail to complete the new HS Programs online Orientation will receive a hold on their student record that will prevent registration until they have completed it.*

Application Steps

- Go to www.austincc.edu/application to begin the enrollment process.
- Set up an application account and click **Create Account** at the bottom of the page. *Note: This is not your ACC application. You must complete this step before moving on to the actual application.*
 - Click on **Start Application** to begin the ACC application. If you get interrupted or need to finish later, you may simply log back in and click the third checkbox titled **Complete an Application**.
 - On the **Academic Information** tab, make sure to select the following choice for **Basis of Admission**: "High School Dual Credit Program (Receiving Both High School & College Credit)"
 - Make sure to click **Submit Application** on the Certification & Signature tab.
 - Within 24hrs (excluding weekends/holidays) you will receive a confirmation e-mail at the address provided on the application containing your ACCeID, instructions on how to activate your online tools, and ACCeID account. *Keep your ACCeID and password somewhere safe and accessible.*

Activate ACC online tools

- Set up your ACCeID by going to www.austincc.edu/acceid
- Activate your ACCmail account at www.austincc.edu/activatemail

Online Orientation

*The **online Orientation** for new, first-time HS Programs students can be accessed at the following URL: <https://hsorientation.austincc.edu/>*

****Registration steps and information** (different than application) will be sent to students' GHS email accounts prior to the start of the 2019 – 2020 school year.