



PETTY CASH LEDGER 2021-22

Campus: Any E.S.

Month: Feb-2022

Final Yes No

DATE	NAME	DESCRIPTION	ACCOUNT #	AMOUNT	BALANCE
02/03/22	Jane Doe	ORIGINAL SET UP	1101.00	\$300.00	\$300.00
02/08/22	Mary Lamb	Filing supplies	199-11.6399.00-XXX-XXX-XXX	(\$19.45)	\$280.55
02/09/22	Tom Thumb	Art supplies	199-11-6399.01-XXX-XXX-XXX	(\$9.45)	\$271.10
02/09/22	Jack Hubbard	Art supplies	199-23.6399.00-XXX-XXX-XXX	(\$15.70)	\$255.40
02/16/22	Mary Lamb	Decorations	199-11.6399.00-XXX-XXX-XXX	(\$24.80)	\$207.61
02/18/22	John Wayne	Donuts	Enter Activity Account #	(\$22.99)	\$232.41
02/22/22	Mary Lamb	Stationary	199-23.6399.01-XXX-XXX-XXX	(\$22.94)	\$184.67
02/24/22	Joe Smith	Student Books	199-11-6399.01-XXX-XXX-XXX	(\$24.77)	\$159.90
02/28/22	Jane Doe	Replenish Amount	1101.00 (Receipts to CO 2/25)	\$140.10	\$300.00

VERIFICATION OF PETTY CASH (ORIGINAL SIGNATURES REQUIRED)

Submitted Betty Bookkeeper - Principal's Administrative Assistant/Bookkeeper

Verified Paul Principal - Campus Principal

Date: 3/1/2022