



GISD Summer Professional Learning Form

Professional Staff Requirement: All GISD **professional staff** members are required to complete the equivalent of 24 hours (4 days) of professional learning each summer. These paid days are already included in the total number of days per employees’ work calendar. (This requirement does not apply to hourly employees.) **It is the responsibility of each professional staff member to meet this requirement of 24 hours of approved professional learning for the 2020-2021 school year.**

- To receive credit, all outside of district trainings require the pre-approval of the campus Principal or Department Director. Employee must enter training into Eduphoria and upload a verification of completion document to receive credit.
- Graduate school hours may apply towards this comp hour requirement if the coursework meets content requirements. Summer comp hours are granted based on the number of credit hours granted by accredited university.

Teacher/Staff Member’s Name: _____

Campus: _____

Position (List next year’s position): _____

Courses you will enroll in to meet the 24-hour requirement (title and hours):

<input type="checkbox"/> Yes, I plan to successfully complete all EduHero compliance trainings between June 1 and August 10, 2020 for a total of 6 hours credit towards the required 24 hours comp time. I understand all modules listed under the appropriate plan must be completed to receive credit and that partial credit hours will not be granted.	<input type="checkbox"/> No, I do not plan to use my EduHero compliance training modules for comp time. I understand I still must successfully complete all modules by the first day of the school year (August 20, 2020).
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Course Title	Comp Hours	Date(s)

This form has been completed and reviewed with my administrator. It is my responsibility to complete all trainings for which I am registered. I am aware that failure to complete this requirement may result in my pay being docked for the equivalent of unmet hours.

Employee Signature

Campus Administrator Signature